

# EMPLOYEE NOTICE OF INFRACTION

EMPLOYEE: CHRIS JARRETT

DATE: SEPT. 11 / 2011

Verbal Warning

Minor Misconduct

Major Misconduct

Salary Reduction

Termination

## EMPLOYEE ACTION . . .

- out of uniform
- late for work
- cash shortage
- stock shortage
- insubordination
- fighting
- theft
- smoking
- improper work habits
- improper formulas

1.  dishes
2.  poor work output
3.  store not clean
  - alcohol/drug use
  - customer complaint
  - personal hygiene
  - stereo too loud
  - personal phone use
  - non- staff behind counter
  - other \_\_\_\_\_

Detailed Explanation: Dishes (PANS) left in Pan Box - approx 50. every Sat.  
Poor Work Output refers to poor delegating - letting driver wander and be  
for over 30 mins. also driver not completing clean-up chores - which closing  
cook is responsible for. store not clean - Top of grease trap filthy also  
top of rolling table same condition plus lots of grease. Food waste in  
garbage left inside to attract rodents & other pests. Feces on top of toilet

Management Response: Detailed list will be supplied by Sat Sept 17/2011  
with duties to be carried out by driver + closing cook daily. understand  
that if driver cant complete - closing cook must.

Date Action Taken: Sept 12/2011

Action Taken By: Jamie Scott

Employee Signature: \_\_\_\_\_

Note: This notice will be placed in your employee file.